CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **CENTRAL BEDFORDSHIRE COUNCIL** held in the Council Chamber, Priory House, Monks Walk, Shefford on Thursday, 19 May 2011.

PRESENT

Cllr P Hollick (Chairman) Cllr Mrs C F Chapman MBE (Vice-Chairman)

Cllrs P N Aldis Mrs A Barker A R Bastable R D Berry L Birt M C Blair D Bowater Mrs S Clark J A E Clarke N B Costin I Dalgarno A L Dodwell Mrs R J Drinkwater P A Duckett Dr R Egan Mrs R B Gammons C C Gomm Mrs S A Goodchild

Cllrs Mrs D B Green Mrs D B Gurney Mrs C Hegley D J Hopkin J G Jamieson K Janes R W Johnstone D Jones D J Lawrence Mrs J G Lawrence I A MacKilligan K C Matthews Ms C Maudlin D McVicar J Murray Mrs M Mustoe T Nicols R B Pepworth

Cllrs B Saunders J A G Saunders A Shadbolt N J Sheppard I Shingler M A Smith Miss A Sparrow **B J Spurr** A M Turner Mrs P E Turner MBE M A G Versallion N A Warren **B** Wells R D Wenham P Williams J N Young A Zerny

Apologies for Absence

Cllrs	A D Brown	Cllrs	R C Stay
	M R Jones		P F Vickers

Officers in Attendance:	Mr G Alderson	 Director of Sustainable
		Communities
	Mr J Atkinson	 Head of Legal and Democratic
		Services
	Miss H Bell	 Committee Services Officer
	Mr R Carr	 Chief Executive
	Mrs E Grant	 Deputy Chief Executive/Director of
		Children's Services
	Mrs S Hobbs	 Committee Services Officer
	Mrs J Ogley	 Director of Social Care, Health and
		Housing
	Ms M Peaston	 Committee Services Manager
	Mr J Unsworth	 Interim Assistant Director of
		Finance

Prayers

Prayers were taken by Reverend Richard Andrews.

C/11/1 Election of Chairman (only if the current Chairman and Vice-Chairman are absent)

As the Chairman of the Council was present this item was withdrawn.

C/11/2 Election of Chairman 2011/12

The Chairman invited nominations for the office of Chairman of the Council for the Municipal Year 2011/12. Councillor P Hollick was duly proposed and seconded. There were no other nominations.

RESOLVED

that Councillor P Hollick be appointed to the office of Chairman of the Council for the Municipal Year 2011/12.

Councillor P Hollick then read out and signed the Declaration of Acceptance of Office.

Thereafter the newly-elected Chairman thanked Members for their support for electing him as Chairman for a second term of office.

C/11/3 Election of Vice-Chairman 2011/12

The Chairman invited nominations for the office of Vice-Chairman of the Council for the Municipal Year 2011/12. Councillor Mrs R Gammons was duly proposed and seconded and there were no other nominations.

RESOLVED

that Councillor Mrs R Gammons be appointed to the office of Vice-Chairman of the Council for the Municipal Year 2011/12.

Councillor Mrs R Gammons then read out and signed the Declaration of Acceptance of Office and thanked Members for their support.

C/11/4 Election of Leader of the Council for 2011 - 2015

The Chairman invited nominations for the office of Leader of the Council for the period up to May 2015. Councillor J Jamieson was duly proposed and seconded and there were no other nominations.

RESOLVED

that Councillor J Jamieson be appointed to the office of Leader of the Council for the period until May 2015.

The Leader of the Council explained that he would set out policy priorities at the next Council meeting on 21 July 2011.

Councillor D Jones advised the Council that he had been elected Group Leader of the Liberal Democrat Group.

Councillor J Murray advised the Council that he had been elected Group Leader of the Independent Group.

C/11/5 Minutes

RESOLVED

that the minutes of the meeting held on 14 April 2011 be confirmed and signed by the Chairman as a correct record, subject to Councillor P Williams being recorded as present and not listed under apologies for absence.

C/11/6 Members' Interests

(a) Personal Interests:-

None.

(b) Personal and Prejudicial Interests:-

None.

C/11/7 Chairman's Announcements and Communications

The Chairman thanked Councillor Mrs F Chapman MBE, the outgoing Vice-Chairman, for supporting him during 2010/11 and congratulated Councillor Mrs R Gammons on her position as the new Vice-Chairman. He also congratulated Councillor J Jamieson on his position as Leader of the Council.

The Chairman reported on the recent deaths of:

- June Harrowell, who had served as a Councillor on the former Mid Bedfordshire District Council until 2003;
- Noel Martin, who had served as a Councillor on the former South Bedfordshire District Council until 2003; and

• Brian Gibbons, who had served as a Councillor and Chairman of the former Bedfordshire County Council.

The Council stood in silent tribute to the memory of June Harrowell, Noel Martin and Brian Gibbons.

The Chairman commented on the previous year's events, including events that had taken place with neighbouring authorities. He reported that he had raised nearly £7,000 for his nominated charities.

The Chairman thanked and presented flowers to the Personal Assistant to the Chairman, the outgoing Vice-Chairman, and his consort Councillor Miss A Sparrow. He announced that Councillor Miss A Sparrow would continue in her role as his consort for his second term of office.

C/11/8 Leader of the Council's Announcements and Communications

There were none.

C/11/9 Questions, Statements or Deputations

There were none.

C/11/10 Appointment of Members, Chairmen and Vice-Chairmen to Committees and Other Council Bodies 2011/12

The Council considered a report of the Monitoring Officer outlining the requirements for Member appointments to Committees and other Council bodies, including taking account of political proportionality.

As a supplement to the report, Members had received the nominations for membership of Committees and for Chairmanships and Vice-Chairmanships of Committees for 2011/12 from the Group Leaders. These were proposed en bloc and were duly seconded.

RESOLVED

- 1. that the Council confirms for the municipal year 2011/12:
 - (a) the structure, size and terms of reference of the committees, sub-committees and joint committees set out in sections D1, E2 and J2 of the Council's constitution; and
 - (b) the allocation of seats and substitutes to these and other bodies, as set out in the revised Appendix A to the submitted report, in accordance with the political balance rules where they apply.

- 2. that the appointment of individual Members and substitutes to committees and other bodies be approved in accordance with nominations submitted by the political groups, as set out in Appendix B to the report;
- 3. that the appointment of Chairmen and Vice-Chairmen of committees for the municipal year 2011/12 be approved in accordance with nominations submitted by the political group, as set out in Appendix C to the report;
- 4. that the following persons be appointed to the Children's Services Overview and Scrutiny Committee as co-opted members with voting rights on education matters for the period June 2011 to the AGM in May 2015:
 - (a) Mrs Frances Image, Roman Catholic Diocesan representative; and
 - (b) Mr Jon Reynolds, Church of England Diocesan representative.
- 5. to note that at the meeting of Council on 14 April 2011 Council agreed that the existing co-optees on the Children's Services Overview and Scrutiny Committee would remain in place until June 2011 and that the Monitoring Officer be authorised to appoint from June 2011 until the AGM in 2015, the three additional parent governor representatives who have been duly nominated and elected by parent governors, following completion of the statutory election process.

[Note: A comprehensive list of appointments is attached at Appendix A to these Minutes.]

C/11/11 Scheme of Delegation

Council received a report from the Monitoring Officer which requested Members to note that the Constitution had been amended during the course of 2010/11 and had been updated and published on the Council's website.

RESOLVED

that the Council notes that the Constitution is up to date and published on the Council's website.

C/11/12 Composition of the Executive

The Council received a report from the Leader of the Council setting out the composition of the Executive for the coming year, including the names of the Councillors appointed to the Executive. The Leader of the Council advised Members that the remit of the Executive Member for Sustainable Communities – Services and the Executive Member for Sustainable Communities – Strategic Planning and Economic Development had been amended. A revised schedule of remits of the Executive Members is attached at Appendix B.

The Leader responded to questions from Members concerning the construction of the Executive.

RESOLVED

that the Council:

- 1. notes the composition of the Executive and allocation of portfolios, as amended, as set out at Appendix A to the report;
- 2. notes that Councillor Mark Versallion will be the lead member for Children's Services; and
- 3. agrees to the amendment of the Constitution at Parts C3 and H3 to reflect the portfolio areas and titles set out in Appendix A to the report.

[Note: The titles for Councillors Mrs P Turner and R Stay were not available at the meeting but have been included in Appendix B for the sake of completeness.]

C/11/13 Appointments to the Joint Selection Committee (for Bedfordshire Police Authority) and the Bedfordshire and Luton Combined Fire Authority

The Council considered a report from the Monitoring Officer outlining the requirements for Member appointments to the Joint Selection Committee (for Bedfordshire Police Authority) and the Bedfordshire and Luton Combined Fire Authority 2011. Nominations from Central Bedfordshire Council were requested for the following seats:

- Joint Selection Committee:
- Bedfordshire Police Authority:
- Bedfordshire & Luton
 Combined Fire Authority:
- 5 seats for the Conservative Group
- 4 seats for the Conservative Group

4 seats for the Conservative Group and 1 seat for the Liberal Democrat Group

RESOLVED

- 1. that the Council:
 - (a) appoints Councillors Mrs F Chapman MBE, Mrs D Gurney, P Hollick, R Johnstone and I MacKilligan to serve on the Joint Selection Committee which was responsible for appointing the membership of the Bedfordshire Police Authority; and
 - (b) nominates Councillors Mrs F Chapman MBE, Mrs D Gurney, P Hollick and I MacKilligan as those Central Bedfordshire Council Members that the Joint Selection Committee may wish to consider for appointment to the Bedfordshire Police Authority for the period until the proposed Police and Crime Commissioner takes office.
- 2. that the Council appoints Councillors Mrs R Drinkwater, D McVicar, J Saunders, A Shadbolt and P Williams to serve on Bedfordshire and Luton Combined Fire Authority, reflecting the political balance within Central Bedfordshire Council.

C/11/14 Appointments to Outside Bodies

The Council received a report from the Monitoring Officer outlining the appointments to be made to up to 85 outside bodies and setting out the schedule for those appointments. As the next ordinary meeting of full Council for making the appointments was not until 12 July, 2011 it was recommended that approval of a final schedule of bodies and the actual appointments should be delegated to the Monitoring Officer in consultation with Group Leaders.

RESOLVED

- 1. that the schedule of outside bodies to which Council appointments may be made, as attached to the report at Appendix A, be noted pending further consultation with Group Leaders;
- 2. that the Monitoring Officer be authorised, in consultation with Group Leaders, to approve the final schedule of outside bodies, to make the necessary appointments and to inform the Members and organisations concerned; and
- 3. that existing appointments be extended until 31 August 2011 or until fresh appointments are made, whichever is the earlier, where the representatives appointed in June 2009 continue to be Central Bedfordshire Council Members.

C/11/15 **Proposed Amendment to the Members' Allowances Scheme**

The Council considered a report from the Monitoring Officer which proposed an amendment to the Members' Allowances Scheme to take account of changes to the portfolio structure of the Executive.

The Leader of the Council clarified the roles of the two Executive Members without portfolios.

A question was asked about the Special Responsibility Allowances for the Leaders of the minority groups. The Chairman agreed that a written response would be provided to the relevant Member.

RESOLVED

- 1. that the Council agrees to amend the Members' Allowances Scheme by adding an additional Special Responsibility Allowance payable to Executive Members without a portfolio of £10,721.20 per year; and
- 2. that an early meeting of the Independent Remuneration Panel be convened to consult the Panel about the proposed amendment to the Scheme and to undertake a review of the current Scheme.

(Note: The meeting commenced at 6.30 p.m. and concluded at 7.25 p.m.)

Chairman

Dated

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CENTRAL BEDFORDSHIRE COUNCIL

Membership of Committees including Chairmen, Deputy- and Vice-Chairmen 2011/12

Council

Chairman: C Vice-Chairman: C

Cllr P Hollick Cllr Mrs Gammons

Executive (8 Members)

Leader of the Council and Chairman of the Executive:	Cllr	J Jamieson
Members:		
Customer & Central Services:		
Deputy Leader and Executive Member for Corporate Resources	Cllr	M R Jones
Deputy Executive Member for Corporate Resources	Cllr	D Hopkin
Deputy Executive Member for Corporate Resources	Cllr	R Wenham
Sustainable Communities:		
Executive Member for Sustainable	Cllr	K C. Matthew

Executive Member for Sustainable	Cllr	K C Matthews
Communities – Strategic Planning and		
Economic Development		
Deputy Executive Member for	Cllr	N Young
Sustainable Communities – Strategic		
Planning and Economic Development		
Executive Member for Sustainable	Cllr	B Spurr
Communities – Services		
Deputy Executive Member for	Cllr	B Wells
Sustainable Communities – Services		

Children's Services:

Executive Member for Children's	Cllr	M Versallion
Services		
Deputy Executive Member for	Cllr	Mrs A Barker
Children's Services		

Social Care, Health and Housing:

Executive Member for Social Care,	Cllr	Mrs C Hegley
Health and Housing		
Deputy Executive Member for Social	Cllr	A Turner
Care, Health and Housing		

Children' Services Overview & Scrutiny (10 Members)

Chairman: Vice-Chairman:	Cllr Mrs D Gurney Cllr N Costin	
Manahara		

Members:	CIIR N AIdis
	Cllr Mrs S Clark
	Cllr A Dodwell
	Cllr P Hollick
	Cllr K Janes
	Cllr I MacKilligan
	Cllr R Pepworth
	Cllr A Shadbolt
Substitutes:	
Concernative	Cline D. Duckett, Ma.C. Meudlin, N. Chennerd an

Substitutes.	
Conservative:	Cllrs P Duckett, Ms C Maudlin, N Sheppard and D
	Bowater
Liberal Democrat:	Cllr Mrs S Goodchild

Co-Opted Members

Ms H Copley	Until June 2011
Ms F Image	June 2011 – AGM in May 2015
Mr D Landman	Until June 2011
Mr J Reynolds	June 2011 – AGM in May 2015

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Customer & Central Services Overview & Scrutiny (9 Members)

Cllr P Duckett
Cllr I Dalgarno
Cllr T Brown
Cllr J A E Clarke
Cllr Mrs R Drinkwater
Cllr Dr R Egan
Cllr R Johnstone
Cllr J Murray
Cllr Miss A Sparrow
Cllrs L Birt, Mrs F Chapman MBE, K Janes, J
Saunders
Cllr D Jones
Cllr I Shingler

Social Care, Health & Housing Overview & Scrutiny (9 Members)

Chairman: Vice-Chairman:	Cllr Mrs R Drinkwater Cllr N Sheppard
Members:	Cllr A Dodwell Cllr Mrs R Gammons Cllr Mrs S Goodchild Cllr Mrs D Gurney Cllr K Janes Cllr I MacKilligan Cllr M Smith
Substitutes: Conservative: Liberal Democrat: Independent:	Cllrs D Bowater, C Gomm, P Hollick, (1 vacancy) Cllr Dr R Egan Cllr J Murray

Sustainable Communities Overview & Scrutiny (9 Members)

Chairman: Vice-Chairman:	Cllr D McVicar Cllr A R Bastable
Members:	Cllr M Blair Cllr Mrs F Chapman MBE Cllr Mrs R Gammons Cllr Ms C Maudlin Cllr J Murray Cllr B Saunders Cllr P Williams
Substitutes:	
Conservative:	Cllrs I Dalgarno, R Johnstone, Mrs M Mustoe, A Shadbolt
Liberal Democrat: Independent:	Cllr D Jones Cllr I Shingler

Licensing Committee (12 Members & 6 Substitutes)

Chairman: Vice-Chairman:	Cllr L Birt Cllr K Janes
Members:	Cllr R Berry Cllr D Bowater Cllr I Dalgarno Cllr Mrs D Green Cllr P Vickers Cllr C Gomm Cllr I MacKilligan Cllr N Warren Cllr J Saunders Cllr I Shingler
Substitutes:	
Conservative:	Cllrs Mrs J Lawrence, Ms C Maudlin, D McVicar and N Young (1 vacancy)
Independent:	Cllr A Zerny

Licensing Sub Committee (3 Members)

Members:	Any member of the Licensing Committee
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General Purposes Committee (7 Members)

Chairman: Vice-Chairman:	Cllr Mrs J Lawrence Cllr R Stay
Members:	Cllr J A E Clarke
	Cllr J Jamieson
	Cllr D Jones
	Cllr M Jones
	Cllr K Matthews
Substitutes:	
Conservative: Liberal Democrat:	Cllrs L Birt, Mrs F Chapman MBE, R Johnstone Cllr N Aldis

Development Management Committee (18 Members)

Chairman:	Cllr A Shadbolt
Vice-Chairman:	Cllr P Vickers

Members: Cllr P N Aldis Cllr A R Bastable Cllr R Berry Cllr D Bowater Cllr T D Brown Cllr Mrs F Chapman MBE Cllr Mrs S Clark Cllr I Dalgarno Cllr Mrs R Drinkwater **Cllr Mrs R Gammons** Cllr K Janes Cllr D Jones Cllr Ms C Maudlin **Cllr T Nicols** Cllr I Shingler Cllr N Young

Substitutes:	
Conservative:	Cllrs L Birt, P Duckett, C Gomm, R Johnstone, K
	Matthews, B Saunders, B Spurr, N Warren
Liberal Democrat:	Cllr P Williams
Independent:	Cllr J Murray

Audit Committee (7 Members)

Chairman:	Cllr D Bowater
Vice-Chairman:	Cllr M Blair
Mambara	

Clir L Birt
Cllr Mrs D Green
Cllr A J Shadbolt
Cllr D Lawrence
Cllr A Zerny
Cllrs R Berry, N Costin and N Warren
Cllr M Smith

Appeals Panel (9 Members)

Members:	Cllr Mrs F Chapman MBE Cllr I Dalgarno Cllr Mrs R J Drinkwater Cllr Dr R Egan Cllr K Janes Cllr K C Matthews Cllr J Murray Cllr N Warren Cllr N Young

Substitutes:	
Conservative:	4 vacancies
Liberal Democrat:	Cllr P Williams

Corporate Parenting Panel (8 Members)

Members: Cllr D Bowater Cllr N Costin Cllr Mrs S Goodchild Cllr Mrs D Gurney Cllr I MacKilligan Cllr N Sheppard Cllr M Versallion Cllr B Wells

Substitutes:	
Conservative:	4 vacancies
Liberal Democrat:	Cllr N Aldis

Standing Advisory Council on Religious Education (SACRE) (5 Members)

Members:	Cllr Mrs A Barker Cllr C Gomm Cllr Mrs D Gurney Cllr D Jones Cllr D Lawrence
Substitutes: Conservative: Liberal Democrat:	Cllrs J Jamieson and M Versallion Cllr Mrs S Goodchild

Wixams Joint Development Control (9 Members)

Members:	Cllr P N Aldis Cllr Mrs A Barker Cllr A Bastable Cllr P Duckett Cllr J Jamieson
	Cllr K Matthews
	Cllr M Smith
	Cllr A Turner
	Cllr P Vickers
Substitutes:	
Conservative:	4 vacancies
Liberal Democrat:	Cllr D Jones

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Standards Committee (5 Members)

Chairman:	To be elected at
Deputy Chairmen (Ind):	meeting To be elected at
Deputy Chairman (Elected):	meeting To be elected at meeting
Members:	Cllr L Birt Cllr R Johnstone Cllr Mrs J Lawrence Cllr N Warren Cllr P Williams
Independent Persons:	Mr J Dann Mr K Frazer Mr M Jones Mr K Ford Miss D Maggs
Town & Parish Members:	Mr B Collier Dr J Eilbeck Mrs J Hughes Mr J H Lewis Mr A B Saunders

Houghton Regis Town Centre Management Committee (4 Members)

Members:	Cllr K Matthews
	Cllr Dr R Egan
	Cllr Mrs Goodchild
	Cllr P Williams

Dunstable Joint Committee (5 Members)

Members: Cllr Mrs C Hegley Cllr P Hollick Cllr D McVicar Cllr Miss A Sparrow Cllr N Young

20/05/11

Leighton-Linslade Partnership Committee (5 Members)

Members:

Cllr D Bowater Cllr D Hopkin Cllr R Johnstone Cllr A Shadbolt Cllr B Spurr

Luton and South Bedfordshire Joint Committee Section 29 Committee (6 Members)

- Members: Cllr Mrs C Hegley Cllr J Jamieson Cllr K Matthews Cllr A Shadbolt Cllr B Spurr Cllr N Young
- Substitutes: Cllrs M Jones and D McVicar (4 vacancies)

Luton and South Bedfordshire Joint Committee Section 101 Committee (3 Executive Members)

- Members: Cllr Mrs C Hegley Cllr K C Matthews Cllr B Spurr
- Substitutes: Cllr J Jamieson, A Shadbolt and N Young

Constitution Advisory Group (6 Members)

Members: Cllr Mrs C Hegley Cllr D Jones Cllr M Jones Cllr D Lawrence Cllr P Hollick Cllr A Shadbolt

Substitute: Cllr Dr R Egan

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Member Development Champions (4 Members)

Members: Cllr P N Aldis Cllr Mrs C F Chapman MBE Cllr M Jones Cllr A Turner

Joint Adoption Panel (1 Member)

Cllr Mrs D B Gurney

Fostering Panel (1 Member)

Cllr A Dodwell

Fostering Permanence Panel (1 Member)

Cllr A Dodwell

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Appendix B

COMPOSITION OF THE EXECUTIVE 2011/12

Members of the Executive	Deputies to Members of the Executive	Corporate Priority	Responsibility	Director
<i>Leader</i> <i>Cllr James Jamieson</i>		All	 Vision & Strategy LSP National, Regional and Sub Regional Partnerships Overview and Scrutiny policy Communications and Corporate Reputation Consultation & Engagement Emergency Planning and Business Continuity Planning 	RCC
Deputy Leader and Executive Member for Corporate Resources Cllr Maurice Jones	Cllr Hopkin Cllr Wenham	All	 Corporate Performance Management Diversity & Social Cohesion Customer Relations Efficiencies Programme Medium Term Financial Plan Annual Revenue Budgets Capital Investment Treasury Management Budget Monitoring & Financial Performance Financial Control Revenues and Benefits Human Resources, Learning and Development Legal, Committee Services, Electoral Services, Members' Services & Local Land Charges Corporate Procurement Audit ICT Customer Service Coroners and Registrars Property and Asset Management 	RCC

Children's Services Cllr Mark Versallion	Cllr Angela Barker	Educating, protecting and providing opportunities for children and young people	 Statutory Lead Member for Children's Services Child Protection/Children in Need Adoption & Fostering Early Years & Child Care Children and Young People's Engagement Looked-After Children & Young People Leaving Care Schools support Educational Standards & Achievement Children's Health Integrated Youth Services Family Support 	EG
Social Care and Health and Housing Cllr Carole Hegley	Cllr Andrew Turner	Supporting and caring for an ageing population Promoting healthier lifestyles	 Adult Social Care Services Independent Living & Direct Payments Carers' Support Adult Protection Older People's Champion Adult Health Improvement & NHS Liaison Drug & Alcohol Services Strategic Housing Services and Operational Policies including Housing Needs Assessment Homelessness Supporting People, Special Needs Housing Housing Stock Management 	JO

Sustainable Communities – Strategic Planning and Economic Development Cllr Ken Mathews	Cllr Nigel Young (Luton and S Beds Joint Committee)	Managing growth effectively	 Planning and Development Strategy Housing Strategy Transport Strategy Climate Change Development Management Economic Development and Physical Regeneration Community Regeneration and Adult Skills Business Growth, Inward Investment and Employment 	GA
Sustainable Communities - Services Cllr Brian Spurr	Cllr Budge Wells	Creating safer communities Promoting healthier lifestyles	 Community Safety and Public Protection Waste Management Highways & Transportation Leisure, Sport and Recreation Libraries, Museums and Culture Countryside Access and Archives Building Control 	GA
CIIr Tricia Turner, MBE		All	Economic Partnership	
Cllr Richard Stay		All	External Affairs	

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